

Community Farm Alliance

614 Shelby Street, Frankfort, KY 40601

www.communityfarmalliance.org

JOB OPENING: Deputy Director

THE ORGANIZATION: Community Farm Alliance is a grassroots membership organization with over 2,000 members in 75 counties in Kentucky. From creating new Farmers' Markets in underserved urban communities, to developing Farm-to-Cafeteria programs that link local farmers with institutional buyers, to promoting family farm-friendly policies in the halls of the State Capitol, CFA provides a grassroots voice for Kentucky's citizens—farmer and non-farmer, urban and rural alike—on farm, food, and economic issues.

RESPONSIBILITIES: The Deputy Director will develop fundraising strategies to raise an annual budget of \$500,000 from foundations, public agencies, and individual donors. Primary responsibility is developing and writing quality proposals, ensure that deadlines for proposals are met, prepare grant reports. Develop the annual fundraising plan that includes grassroots fundraising campaigns and major donor activities in collaboration with the Executive Director and Grassroots Fundraiser and oversee its implementation. Developing relationships with allies, decision makers and the media are also required.

The Deputy Director will provide leadership in strategic planning, development, and maximizing the vision and creative energies of a talented staff of nine. The Deputy Director will work with a Management Team to implement policy and develop synergies in programming. The Deputy Director will assist in the supervision of the day-to-day development and administrative operations of the organization and represent Community Farm Alliance in a variety of settings. The Deputy Director will report to the Executive Director.

QUALIFICATIONS:

- Success in fundraising with foundations, public agencies and individuals.
- Experience in strategic planning and guiding its implementation.
- Excellent communication skills including verbal and written.
- Experience in managing staff and the ability to work in a democratic manner.
- Ability to travel throughout the region and the country to represent Community Farm Alliance in a wide range of settings.
- Knowledge & understanding of community organizing and the role that arts local food systems can play in promoting social justice.
- Knowledge of history and culture of farming communities and/or other rural or underserved regions.

SALARY AND BENEFITS: Salary \$35,000 plus depending on experience. Excellent benefits: group health insurance, paid vacations, and paid personal days.

TO APPLY: Send Resume and cover letter, along with two writing samples and five references (3 professional and 2 personal) to Deborah Webb, Executive Director, 614 Shelby Street, Frankfort, KY 40601, Fax (502) 223-0804, or Email cfarma@bellsouth.net. No phone calls.

Application Deadline: January 1, 2008

People of color encouraged to apply. Community Farm Alliance is an equal opportunity employer.